



Instruction to your Bank or Building Society to pay by Direct Debit



ORIGINATOR'S IDENTIFICATION NUMBER

7 5 7 4 3 1

**FOR MANX GAS LTD OFFICIAL USE**

**This is not part of the instruction to your Bank or Building Society**

**Customer to complete in full**

Name Mr/Mrs/Ms \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

PLEASE TICK BOX

Variable (Amount of Invoice)

or

(select one)

Fixed Monthly Amount

(If monthly enter amount here) £

Preferred Monthly Debit Date

(NB This is the date you would like the payment to be deducted from your bank account. Under some circumstances it may take up to three working days after this date for your payment to be collected. Manx Gas will not collect the payment before your preferred date).

**Instruction to your Bank or Building Society**

Please pay Manx Gas Ltd Direct Debit from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Manx Gas Ltd and, if so, details will be passed electronically to my Bank/Building Society.

**Signature(s)** \_\_\_\_\_

**Date** \_\_\_\_\_

Please fill in the whole form including official use box using a ball point pen and send it to:

**Manx Gas Ltd,  
Murdoch House,  
South Quay,  
Douglas,  
Isle of Man, IM1 5PA**

**Name(s) of Account Holder(s)**

\_\_\_\_\_

**Bank/Building Society account number**

\_\_\_\_\_

**Branch Sort Code**

\_\_\_\_\_

**Name and full postal address of your Bank or Building Society**

To the Manager \_\_\_\_\_

\_\_\_\_\_ Bank/Building Society

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Manx Gas Ltd Account/Reference Number**

\_\_\_\_\_

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts

This guarantee should be detached and retained by the Payer

**The Direct Debit Guarantee**



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

- If there are any changes to the amount, date or frequency of your Direct Debit Manx Gas Ltd will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Manx Gas Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Manx Gas Ltd or your bank or building society you are entitled to full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Manx Gas Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.